

**NICE Annual Conference 2013**

14 & 15 May 2013 - Birmingham

**Bursary Scheme - Terms and Conditions**

1. The bursary package for the 2013 NICE conference comprises one full 2-day delegate pass for the conference. The delegate passes are purchased by NICE on behalf of the bursary recipient at a cost of £325 + VAT to the Institute.
2. No cash alternative will be offered.
3. The bursary package does not cover the cost of travel, accommodation and other expenses. These costs will need to be met by the delegate or their organisation.
4. The bursary package does not cover meals/refreshments, other than those provided at the conference as part of the standard delegate pass.
5. The scheme is open to national UK registered charities or voluntary organisations. Unfortunately applications from local or regional organisations will not be accepted.
6. One fully completed application per organisation only will be accepted.
7. Deadline for applications is **5pm, Thursday 10<sup>th</sup> January 2013**. Applications received after this date will not be considered.
8. Applications will be assessed for eligibility by the NICE Patient and Public Involvement Programme.
9. Applications which meet the eligibility criteria will be selected for a bursary at random.
10. Because of the limited number of bursary packages available, priority may be given to those organisations who have not previously received a NICE conference bursary.
11. Successful and unsuccessful applicants will be notified as soon as possible after the closing date. Once the place has been accepted the delegate will be registered for the conference by i2i Events.
12. Unsuccessful applicants will be entitled to book delegate passes at a discounted rate. A discount code will be emailed to the unsuccessful applicants.
13. Bursary scheme recipients who are unable to attend the conference must inform NICE as soon as possible so that the place can be offered to another applicant.
14. Information supplied will be used by the National Institute for Health and Clinical Excellence for the Annual Conference Bursary Scheme and will be held on the Institute's databases for future reference and in accordance with the Data Protection Act 1998.
15. Feedback on the bursary scheme may be required after the conference.